



Committee Meeting: Policy & Governance Committee	Date: August 17, 2018
Committee Chair: Kathleen Masiello	
New or Edited: New	

POLICY NAME: Reasonable Request Policy

POLICY TYPE: Managerial

SUBMITTED BY: Petrina Hill-Cheatom, Dean of Students II, M.Ed. and Tracy Gast, Vice President of Facilities and Security.

ISSUE OR STATEMENT OF PURPOSE: The purpose of the policy is to inform students of their obligation to comply with a request from College Safety and Security and/or SUNY Erie staff when requested to do so.

NEW OR EDITED POLICY: New

Reasonable Requests

SUNY Erie students are expected to comply with all reasonable requests issued verbally or in writing by College officials. Failure to comply may result in penalties ranging from minor to severe. Examples of noncompliant behavior include the following:

- failure to comply with published rules and regulations;
- failure to provide a valid College ID card when requested to do so by a College official;
- failure to identify oneself when requested to do so by a college official; and
- failure to comply with a command to allow oneself to be transported from one location to another.

Students who hinder, obstruct, or interfere with official business and students who, after being requested to refrain from a prohibited behavior, continue with that behavior will be considered in violation of the Student Code of Conduct.

DOES IT SUPERCEDE A POLICY/WHICH ONE: N/A

POLICY COMMITTEE RECOMMENDED ACTION:

Policy Committee recommends the Board of Trustees accept the Managerial policy under Committee Briefings, Policy & Governance Committee. This Policy supersedes all prior policies/procedures and practices related to reasonable request.



POLICY NAME: Reasonable Request-**Continued**

POLICY COMMITTEE MEMBERS PRESENT: Trustee Len Lenihan, Trustee Kathleen Masiello, Trustee Susan Swarts, Student Trustee TK Adebayo, Executive Vice President for Administration and Finance Penelope Howard, Provost and Executive Vice President Richard Washousky, Vice President of Enrollment Steven Smith, Vice President of Student Affairs Nora Clark, Director of Registrar Paul Lamanna, Dean of Liberal Arts and Sciences Joanne Colmerauer, Dean of Liberal Arts and Sciences Jamie Smith, College Senate Representative Michael Delaney, Dean of Students Petrina Hill-Cheatom and Director of Talent Management and Employee Engagement Maria Carroll

DATE OF BOARD APPROVAL: August 30, 2018

POLICY COMMITTEE TEAM FOLLOW-UP:

Following Trustee acceptance, this Managerial policy will be included in the SUNY Erie Community College Board of Trustees Managerial Policy Manual and Student Code of Conduct and on the website.

INFORMATION/INPUT CONSIDERED DURING POLICY COMMITTEE DELIBERATIONS:

The revised Student Code of Conduct and manual refers to this proposed policy. SUNY's policies (8 NYCRR Parts 500 and 535) Maintenance of Public Order also refers to the right of College Safety and Security to maintain order and compliance.

The Policy has been reviewed and discussed at the Policy Committee meeting of August 17, 2018.